



*Please reply to:*

Contact: Gillian Hobbs  
Service: Committee Services  
Direct line: 01784 446267  
E-mail: [g.hobbs@spelthorne.gov.uk](mailto:g.hobbs@spelthorne.gov.uk)  
Date: 14 March 2017

## Notice of meeting

### Cabinet

**Date:** Wednesday, 22 March 2017

**Time:** 7.00 pm

**Place:** Goddard Room, Council Offices, Knowle Green, Staines-upon-Thames

| <b>The members of the Cabinet</b> | <b>Cabinet member areas of responsibility</b>                   |
|-----------------------------------|---|
| I.T.E. Harvey (Leader)            | Leader and Council Policy co-ordination                         |
| A.C. Harman (Deputy Leader)       | Deputy Leader and Towards a Sustainable Future programme (TaSF) |
| M.M. Attewell                     | Community Wellbeing   |
| C.B. Barnard                      | Planning and Economic Development                               |
| N.J. Gething                      | Environment and Compliance                                      |
| A.J. Mitchell                     | Corporate Management  |
| J.M. Pinkerton OBE                | Housing   |
| H.R.D. Williams                   | Finance and Customer Service                                    |

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

## AGENDA

Page nos.

- 1. Apologies for absence**  
To receive any apologies for non-attendance.
- 2. Minutes** **5 - 14**  
To confirm the minutes of the meeting held on 22 February 2017.
- 3. Disclosures of Interest**  
To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Children and Adults Safeguarding Policy - Key Decision** **15 - 94**  
**Councillor Attewell**  
  
To consider a report on Safeguarding Children and Adults Policy and Procedures for 2017-2018.
- 5. Spelthorne Pay Award 2017-2018** **95 - 96**  
**Councillor Mitchell**  
  
To consider a report on the Spelthorne Pay Award for 2017-2018 and make a recommendation to Council.
- 6. Fixed Penalty Notices for Fly-Tipping** **97 - 100**  
**Councillor Gething**  
  
To consider a report on the issuing of Fixed Penalty Notices for Fly Tipping Offences.
- 7. The Food Hygiene Service Plan 2017-2018 and the Health and Safety Service Plan 2017-2018** **101 - 156**  
**Councillor Gething**  
  
To consider a report on the proposed Food and Health and Safety Service Plans for 2017-2018.
- 8. Appointment of Independent Remuneration Panel** **157 - 162**  
**Councillor Harvey**  
  
To consider a report on the appointment of an Independent Remuneration Panel and make a recommendation to Council.

**9. Amendment to Representation on Outside Bodies 2016-2017** **163 - 164**  
**Councillor Harvey**

To consider changes to councillor representation on certain Outside Bodies.

**10. Leader's announcements**

To receive any announcements from the Leader.

**11. Urgent items**

To consider any items which the Chairman considers as urgent.

**12. Exempt Business**

To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**13. Exempt Report - Development in the Borough (Churchill Hall) - Key Decision** **165 - 176**  
**Councillor Harvey**

To consider a report on proposals for developing the site at Churchill Hall.

It may be necessary to exclude the press and public during consideration of this item due to the fact that Appendix 2 to the report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006, Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because divulging the information contained in the appendix to the public prior to the development of the site would be likely to give an advantage to a person entering into or seeking to enter in a contract with the Authority for the redevelopment.